



State of Arizona  
Department of Education

**SCHOOL FINANCE MEMORANDUM 14-001**

**TO:** Charter School Administrators, Directors, and Principals

**FROM:** Lyle Friesen, Director of School Finance

**DATE:** August 1, 2013

**SUBJECT:** 08/01/13 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

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The August 1, 2013 charter apportionment is complete. The CHAR55-1 and the CHAR64-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) School Finance website at <http://www.ade.az.gov/districts>. If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636.

All eligible charters were paid based on the estimated student counts data submitted by the cutoff time of 4:30 p.m. on July 12, 2013. The student enrollment summary reports related to this payment cycle are available for download and review from the School Finance website. If the charter has any concerns or questions regarding the estimated enrollment data or report, please contact the assigned account analyst for the charter. A list of account analysts is located at:

<https://www.azed.gov/Administrators/SF/Lists/LEAAccountAnalysts/AllItems.aspx>

Since the timely and accurate submission of student level data for charter estimated counts is the basis for calculating charter state aid, the following item is being offered as a reminder for the charter.

Estimated Counts Application Scheduled Re-Open Date	Charter School List Due in estimated counts application by 4:30 p.m.	Payment Date:
August 5, 2013	August 15, 2013	September 3, 2013
September 5, 2013	September 12, 2013	October 1, 2013

**Important Notes:**

- [Laws 2013, 1st Special Session, Chapter 3, Section 3 \(HB2003\)](#) increased as permanent law, the Additional Assistance per pupil amount by 1.8%. The new additional assistance per student will be:  
For students in grades K-8 \$1,684.19  
For students in grades 9-12 \$1,962.90



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- The preliminary Additional Assistance reduction amount, pursuant to [Laws 2013, 1st Special Session, Chapter 3, Section 54 \(HB2003\)](#) can be found on the last page of the CHAR 64-1 report. One-twelfth (1/12) of the amount will be taken in the August 1 payment and the balance of the 11/12 amount will be taken equally from September to June 30 payment. \*\*Please note: This is just the preliminary number; the final reduction amount will be recalculated once the 100th day ADM is available for all schools.

For any questions regarding the August 1, 2013 charter equalization calculation please call or email Barbara Axe, 602-542-8248, [Barbara.Axe@azed.gov](mailto:Barbara.Axe@azed.gov). Please contact your Account Analyst if you have any questions about your student count data or other required student information. You can find your Account Analyst at <https://www.azed.gov/Administrators/SF/Lists/LEAAccountAnalysts/AllItems.aspx>.